

Ellis Practice

Action Plan 2015-16

Priority for action 2015 - 2016	Who needs to be involved	Achievable time frame
<ul style="list-style-type: none"> -Look at ways to improve online prescription process for patients (EPS). Encourage patients to nominate a pharmacy of choice -Best ways to implement this. 	<ul style="list-style-type: none"> -To be discussed as a practice. -PRG to discuss in next meeting 	<ul style="list-style-type: none"> -To discuss in next practice meeting April 2015 -To discuss in next PRG meeting June 2015 -Implement changes (if any) as possible but will be ongoing throughout the coming year.
<ul style="list-style-type: none"> -Blood test clinic during extended hours (Tuesday) and weekends - Early morning blood test clinics 	<ul style="list-style-type: none"> -To be discussed as a practice - HCA and Practice Manager 	<ul style="list-style-type: none"> -Ongoing throughout the coming year.
<ul style="list-style-type: none"> -Improve Friends and Family Survey with option to add comments and feedback for text message questionnaires. To also review suggestion box on reception 	<ul style="list-style-type: none"> -Vishnu and Dr Merry 	<ul style="list-style-type: none"> -Throughout the year -Continue to send texts and review
<ul style="list-style-type: none"> -Continue to promote the PRG -Develop and organise virtual PPG meeting -Continue to advertise via the website and e-newsletters -Doctors to encourage patients - Send random letters to patients 	<ul style="list-style-type: none"> -practice as a whole with the help of PRG members 	<ul style="list-style-type: none"> -Throughout the year